

**Workshop Meeting of the City Council of the City of Leon Valley, Texas, January 17, 2006, 5:45 p.m.**

The City of Leon Valley, Texas, met in a Workshop Session on the 17<sup>th</sup> day of January 2006 at 5:45 p.m., at the Leon Valley Council Chambers, for the purpose of the following business, to-wit:

**Call to Order**

Mayor Riley called the meeting to order and asked that the minutes reflect that the following Council members were present: Maloy, Lange, Semmelmann, Dean and Rangel.

City Manager Cortes, Human Resources Officer/Assistant City Secretary Feutz, Fire Chief Irwin, Public Works Director Wright, City Accountant Wallace, and City Manager Intern Caldera were also present.

**Discussion on City Administrative Staff Organization Structure**

City Manager Cortes presented an overview of the current business office staffing and plans for reorganization of the business office structure. Mr. Cortes outlined proposed changes and the pros and cons for the planned reorganization. Mr. Cortes explained proposed changes to the Marshal Program, the addition of a Court Administrator, and adding hours each week for Municipal Court Judges to better service court customers.

Discussion followed about how warrants are served, consideration of a part-time versus a full time Court Administrator, pay increases for Judges, options for using part-time staff to telephone individuals with outstanding warrants, overtime costs for the Marshal program, court costs, and funding options for the proposed changes.

**Adjourn**

There being no further business to come before Council at this time, Mayor Riley asked if there were any objections to the workshop being adjourned, hearing no objections, she announced that the workshop was adjourned. Time: 6:15 p.m.

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Mayor

**ATTEST:**

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City Secretary